

at 4pm, setting this event as a recurring event will set a reminder every Wednesday at 4pm. To set an event as a recurring event, highlight the word RECURRING in the event details, and press the SELECT button. To change back to a one-time event, use the directional pad to highlight NON RECUR, and press the SELECT button.

SETTING ALARMS

Cue™ can be set to remind you of each event visually with a lighted alarm, or with a standard audio alarm. To adjust the alarm settings of a given event when setting event details, highlight the word ALARM. You will be presented with the options of ALARM LIGHT and ALARM SOUND.

When set, an alarm icon will appear next to the event on the HOME screen. To disable an alarm, or to change any other details of an event, highlight that event with the directional pad and press the SELECT button. All event details will be listed, and can be adjusted to your preferences.

PRE-ENTERED EVENTS

The following list of events are “pre-entered” and already held within the Cue™ Classroom Scheduler.

Algebra
Art
Assembly
Ballet
Band
Baseball
Basketball
Biology
Birthday
Book Fair
Calculus
Chemistry
Chinese
Chorus
Circle
Computers
Conference
Cooking
Dance
Field Trip
Film
Flag
Football
Free Play
French
Geometry
German
Gifted
Gym
History
Institute

Language
Language Arts
Latin
Library
Literature
Lunch
Math
Music
Orchestra
Painting
Party
Physics
Pottery
Reading
Recess
Russian
Science
Science Fair
Snack
Soccer
Social Studies
Softball
Spanish
Spelling
Swimming
Theater
Trip
Wrestling
Writing

Battery Care and Maintenance Tips:

- Use 2 AAA batteries only
- Be sure to insert batteries correctly (with adult supervision) and always follow the battery manufacturer's instructions.
- Do not mix alkaline, standard (carbon-zinc), or rechargeable (nickel-cadmium) batteries.
- Batteries are to be inserted with the correct polarity.
- Non-rechargeable batteries are not to be recharged.
- Rechargeable batteries are to be charged under adult supervision
- Rechargeable batteries are to be removed from the toy before being charged.
- Only batteries of the same or equivalent type are to be used.
- The supply terminals are not to be short-circuited.
- Always remove weak or dead batteries from the product.
- Remove batteries if product will be stored for an extended period of time.
- Store at room temperature.
- New and used batteries are not to be mixed
- Please retain these instructions for future reference.

Cue™

CLASSROOM SCHEDULER

USER GUIDE



For a dealer near you, call:
(847) 573-8400 (U.S. & Int'l)
(800) 222-3909 (U.S. & Canada)
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Installing and Replacing the Batteries:

Requires: Phillips screwdriver
2 x AAA Batteries

Batteries should be installed or replaced by an adult. Cue™ Classroom Scheduler requires 2 AAA batteries (not included). The battery compartment is located on the bottom of the unit. To install batteries, first undo the screws (using a Phillips screwdriver) and remove the battery compartment door. Install batteries as indicated inside the compartment. (see last page of guide for additional notes on proper battery care).

Introduction

Thank you for purchasing Cue™, the convenient way to keep track of the school day. This classroom schedule organizer helps teachers keep track of daily events. Easy to program, allows for teachers to enter in daily classroom events and reminders.

It's easy to operate Cue™, but please read this guide before your first use, and retain it for future reference.

BASIC CONTROLS

ON/OFF Button – This button will turn the unit off when the players are finished.

HOME Button – Pressing this button returns the user to the HOME view.

DIRECTIONAL PAD – Use this button to scroll through text and to highlight various options.

SELECT – Press to confirm a selected entry.

HOW TO USE

Before your first use, Cue™ must be set to the current day, date and time. First you will need to set the current day. Use the directional pad to highlight the current day of the week, and press the SELECT button.

Next, set the current date. Scroll through the date with the directional pad. When you've set the current day, month and year, press the SELECT button.

Finally, set the current time. Use the directional pad to scroll through the hours and minutes, and press the SELECT button. Please be sure to select AM or PM for the current time of day. Now you're set to use Cue™ to track your daily events.

The unit is turned on by pressing the POWER ON/OFF button. The screen will display the HOME page. From this page, the user can view the DATE, TIME and EVENTS for the current day. From this HOME page, you can also add new events or edit your calendar.

ADDING EVENTS

To add new events, press the directional pad to the right, and highlight the word ADD.

Now press the SELECT button to confirm. The screen will display the words PRE ENTERED and NEW EVENT. A PRE ENTERED event is a common school day event. Cue™ is already loaded with several PRE ENTERED events, for easy data entry and management. A list of these events can found at the end of this guide for reference.

To choose a PRE ENTERED event, move the cursor to highlight the word PRE ENTERED, and press the SELECT button. You will be presented with an alphabet grid. If you know the name of the event you want to enter, use the directional pad to scroll through the alphabet grid and press SELECT when high-lighted. For example, highlighting the letter "G" will bring up the pre entered event GEOMETRY. You may continue to spell out the word, highlighting each letter in the

name and pressing the SELECT button until the desired name appears. To confirm a PRE ENTERED event, scroll down with the directional pad to the word SAVE and press the SELECT button.

Now you'll need to enter in the details of that event – day, date, and time. Do this just as you would normally set the clock. Use the directional pad to scroll through the days of the week, the month and year, and press SELECT to confirm each entry.

To choose a NEW event, move the cursor to highlight the word NEW, and press the SELECT button. You will be presented with an alphabet grid. Highlight each letter of the word you'd like to enter, and press the SELECT button. To confirm a NEW event, scroll down with the directional pad to the word SAVE and press the SELECT button.

Now you'll need to enter in the details of that event – day, date, and time. Do this just as you would normally set the clock. Use the directional pad to scroll through the days of the week, the month and year, and press SELECT to confirm each entry.

RECURRING events are appointments, classes, or activities that repeat at a given time. For example, if CHESS happens every Wednesday